

Steering Group Meeting – 10th February 2015

Present: Lucy Muir (chair), Cllr Sian Meredudd, Hilary Macaulay, Joe Botting, Geoff Greaves, Di Greaves, Nick Talbott, Sally Bramhall.

Apologies: Cllr Chris Carmichael

1. Actions from January meetings

Action: Geoff/Di to arrange distribution of funds for travel to PTLCC conference.

2. Social Meeting programme

Action: Nick to contact Riversimple re April meeting

Proposals for future meetings

Joe suggested Jack Kearns, who plans to run as sustainable forestry business including a Forestry School. <http://www.kearnslogschool.com/>

Action: Joe to liaise with Sian Meredudd over possible EU funding.

Sian has a couple of short films on new approaches to vegan and vegetarian (animal free) agriculture and would be willing to talk in conjunction with showing the films.

Time banking

Action: Di to contact Rosie McConnell with a view to either a social meeting on Timebanking, or if not feasible to propose a separate Sunday interest group session.

3. Repair Café

Special textiles repair café session will be held on Sunday 15th.

Action. Joe and Lucy to meet with Sally to agree layout.

Action. Lucy to provide brief to Nick for posters to go out ASAP.

The Round Table have awarded the Repair Café project £50.00

Action: Nick to add dates of repair cafés to 2015 to minutes.

Action: Nick and Geoff to liaise over extension leads.

Action: subgroup to meet to plan 2015 programme.

4. May Fair 2015

The subgroup has agreed to proceed with the May Fair thanks to David Strachan taking over lead role.

Action: May Fair minutes to be appended to Steering Group minutes.

5. Heart of Wales Line Railway Development Forum representation

David Eastham has offered to represent TLT on the Heart of Wales Line Forum workshop on 27th February (10:30 – 3:00) to explore ideas for making better use of the railway as a sustainable transport service, and for use of the stations as local business hubs. Others have also expressed

interest including Di, Sally, Joe and David Strachan.

Action: David Eastham to be nominated to go, and Di to explore possibility of more than one representative.

Action: Di to invite comments from TLT members and co-ordinate response.

6. THRIVE training

Nick reported on (lack of) progress.

Options: Look to do THRIVE training on a different date

Look to do different training on March 29th.

Action: Nick to continue to seek a THRIVE training date (or similar alternative), but also look to arrange an event for Sunday 29th March.

7. PTLCC update

Di reported that a new online survey open to the public is being launched which TLT will be asked to assist in promoting.

8. TLT web site

Nick and Geoff reported on options for migrating TLT website.

Action: Nick to discuss email group requirements with David Eastham

9. Future projects

10. Other urgent business

Sally and Sian are involved with local Fair Trade committee. A film night and quiz is planned for 4th March (during Fair Trade fortnight) at 7:30pm in the Herb Garden Café.

The Friends of the Pavilion is being set up, led by Helen Edwards, with a view to establishing a group to build a business case for community ownership of the Pavilion.

Action: Di to write to Helen setting out TLT's potential use, and also to notify TLT news list.

The meeting finished at 8:55pm.

The 2015 Repair Café dates are as follows:

14th March (*previously noted as 7th March, but this was a mistake in the booking*)

11th April, 9th May, 13th June, 18th July, 8th August, 19th September

These are mostly the second Saturday of the month, except for July and September. The venue is under the canopy in the Rock Park, or in the Heritage Centre in the event of bad weather.

May Fair 2015 Planning Meeting – 10th February

Present: Di Greaves, Sally Bramhall, Nick Talbott, Cllr Sian Meredudd, Hilary Macaulay

Di reported that David Strachan had offered to take a lead role in managing the May Fair preparations and that Flo Greaves was prepared to assist with bookings. The subgroup therefore agreed to go ahead with preparations for the Fair.

The following matters were discussed and agreed:

Opening time to be the same as last year, ie open 11:00am to 4:00pm

The cost per table will be £12.50 (up from £10 last year) in view of having to meet Pavilion hire charges for the day (hire charge was met by Town Council last year).

The Arlais lounge area will be used for Health stalls, as per past year

An area of the conservatory will be reserved for live entertainment

The upper floor room will not be used, as the “car boot” sale did not work well last year and not other good ideas for its use transpired.

A competition will not be run this year, as it attracted too few entrants last year to be worth doing

Jude Boutle (Town Champion) will be invited to open the Fair

Individual Actions agreed as follows:

David overall management and progress chasing for the planning group

Nick confirm booking of Pavilion and liaise over PA for the event

organise design and printing of posters, fliers in liaison with Di and Jane Johnston (Town Council). Distribution to be done as before by Town Council with support for TLT volunteers.

print programme from information provided by Flo

organise screen adverts/videos – liaise with Dorienne Robinson on approaching local businesses

Flo handle stall holder bookings, fees and invoices

provide information on stalls for the programme

Di Promote on TLT website, Facebook and Twitter

Book First Aiders (St Johns Ambulance)

Contact Radnor Fringe and Sing Your Heart Out to take an entertainment slot

Lucy Send out prepared press releases

Sally Contact Adam / Canopy Group to take entertainment slot

Hilary Organise the draw/raffle. Liaise with Doriene Robinson who has offered to approach local businesses for draw prizes

Group actions (for future planning group meetings)

Plan layout of stalls in the hall

Draft press releases

Organise Opening Ceremony

Arrange Stewarding and Car Park attendants (Invite TLT volunteers)

Next planning group meeting

6:30pm on 3rd March at the Herb Garden Café